



# East Link Academy

## Substitute Teacher Application

Submit to Dana Hutto, Head of School

Location: 78 Global Drive, Suite 200, Greenville, SC 29607

[dhutto@eastlinkacademy.org](mailto:dhutto@eastlinkacademy.org)

### APPLICANT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Preferred Phone (\_\_\_\_\_) \_\_\_\_\_ Email address \_\_\_\_\_

Are you a citizen of the United States? Yes No If no, are you authorized to work in the US? Yes No

Days available to work (Circle all that apply) Monday Tuesday Wednesday Thursday Friday

Have you ever been convicted of a felony? Yes No If yes, explain \_\_\_\_\_

### EDUCATION

High School \_\_\_\_\_ City/State \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Did you Graduate? Yes No

College \_\_\_\_\_ City/State \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Did you Graduate? Yes No

*Please attach all relevant diploma, transcript, and certification information.*

### REFERENCES *(Please list three professional references)*

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone Number \_\_\_\_\_

### DISCLAIMER AND SIGNATURE

- *I certify that my answers are true and complete to the best of my knowledge.*
- *If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

ELA does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, or immigrant status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle the nondiscrimination policies. For questions pertaining to Section 504 or Title IX contact Dana Hutto 864.775.1733 or [dhutto@eastlinkacademy.org](mailto:dhutto@eastlinkacademy.org).



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## Permission for SLED Background Check and Child Abuse Prevention Assurance Form

Full Name (Print): \_\_\_\_\_

SSN: \_\_\_\_\_

DOB: \_\_\_\_\_ Gender: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

I give my permission for East Link Academy and the SC Public Charter School District to conduct criminal background checks of local, state, and national law enforcement databases as a condition of my volunteer position with East Link Academy.

In addition, I, \_\_\_\_\_, certify that I am not now, nor have I been in the past, the subject of an investigation pertaining to accusations or allegations or charges against me of child abuse, child neglect, or sexual abuse, harassment or exploitation of a child.

☐ I have not been found guilty or convicted of any violation of law other than a traffic ticket.

☐ I have been found guilty or convicted of any violation of law other than a traffic ticket. Please provide an explanation:

- *I certify that my answers are true and complete to the best of my knowledge.*
- *If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature \_\_\_\_\_ Date \_\_\_\_\_